November 27, 2024

The Sanborn Electric and Telecommunications Board met in regular session at Sanborn City Hall on Wednesday, November 27, 2024, at 12:00 p.m.

Board members present: Jeff Kuehl, Rick Maranell, and Josh Rydberg.

Board members absent: None

Others present: Michelle Vos and Jim Zeutenhorst

Motion Kuehl, seconded by Maranell to adopt the agenda. Motion carried 3-0.

Motion Maranell, seconded by Kuehl to approve the minutes of the November 6, 2024,

Board Meeting. Motion carried 3-0.

Motion Kuehl, seconded by Maranell to approve the following bills for payment:

Motion carried 3-0.

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| **Bill List - Sanborn Municipal Light Plant** |
| **Meeting Date - November 27, 2024** |
|  | **GENERAL FUND:** |  |  |
|  |  |  | **Amount** |
| **\*** | 610 Depot | Plant maintenance | $251.40  |
| **\*** | Ahlers & Cooney, PC | Electric transmission franchise renewal | $148.00  |
| **\*** | Border States Industries, Inc. | Inventory - wire | $882.37  |
| **\*** | Canadian Pacific Railway | Rent - wire crossing | $150.00  |
| **\*** | City of Sanborn | City Hall bills split for October 2024, diesel purchases | $5,979.54  |
| **\*** | DGR Engineering | Generation feasibility study | $456.00  |
| **\*** | EFTPS - 941 | FICA, Medicare & Federal taxes  | $3,301.85  |
| **\*** | Iowa Department of Revenue | Sales Tax for September 2024 | $6,355.50  |
| **\*** | Iowa State Bank | H.S.A. contrib. by employees | $100.00  |
| **\*** | Iowa Utilities Commission | Direct assessment charges (7/1/23 - 6/30/24) | $1,243.00  |
| **\*** | IPERS | October 2024 wages | $6,182.68  |
| **\*** | M Design & Promotions | Safety (clothing) | $318.35  |
| **\*** | Missouri River Energy | Purchased power | $87,791.94  |
| **\*** | Office of Auditor of State | Filing fee - FY2023 audit report | $250.00  |
| **\*** | Sanborn Chamber of Commerce | Christmas Gifts | $1,600.00  |
| **\*** | Sanborn Daycare Association | Donation | $425.00  |
| **\*** | Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $214.01  |
| **\*** | Sanborn Savings Bank | H.S.A. Contrib. by employees | $326.92  |
| **\*** | The Community Agency | Phone/Internet/Cable | $289.68  |
| **\*** | VISA | Plant maint., distrib. maint., uniform exp., meeting exp. | $1,089.34  |
| **\*** | WAPA | Purchased power | $2,143.45  |
|  |  |  | **$119,499.03**  |
|  |  |  |  |
|  | **MISC.** |  |  |
| **\*** | Meter Deposit Refunds | Three refunds | $450.00  |
|  |  |  | **$450.00**  |
|  |  |  |  |
|  | **EMPLOYEE BENEFIT FUND:** |  |  |
| **\*** | Aflac | Aflac - October payroll deductions | $86.28  |
| **\*** | Delta Dental | Dental Ins. December coverage | $110.04  |
| **\*** | Equitable Financial Life Insurance | Life/AD&D, LTD/STD - December 2024 | $204.30  |
| **\*** | Wellmark | Health Ins. December 2024 coverage | $4,885.06  |
|  |  |  | **$5,285.68**  |
| **\*** | Checks issued prior to meeting. |  |  |
|  | **TOTAL ALL FUNDS:** |  | **$125,234.71**  |

**Month Ending October 31, 2024:**

*Revenue:* $240,115.54

*Expense:* $203,511.29

Motion Kuehl, seconded by Maranell to approve the following October 2024 reports:

Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Board President, Josh Rydberg, called for a public hearing regarding the 2025 budget. Rydberg asked the City Administrator if any objections or comments had been submitted, there were none. Rydberg asked those present for any comments or objections, there were none. Whereupon Rydberg declared the public hearing closed.

Maranell introduced **RESOLUTION #2024-04 “A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2025”** and moved the same be adopted. Seconded by Kuehl and upon the roll being called, the following named members of the board voted:

AYES: Kuehl, Maranell, and Rydberg

NAYES: None

Motion Carried: 3-0

Motion Kuehl, seconded by Maranell to gift each Sanborn Light Plant employee Sanborn Chamber Dollars for Christmas - $300.00 for full-time and $100.00 for part-time employees. Upon the roll being called, the following named members of the Board voted:

AYES: Kuehl, Maranell, and Rydberg

NAYES: None

Motion Carried: 3-0

There being no further business, motion Maranell, seconded by Kuehl to adjourn at 1:00 p.m.

*The next regular meeting of the Board is scheduled for Wednesday, December 18, 2024, at 12:00 noon at Sanborn City Hall.*

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Prepared by Michelle Vos, Utility Clerk